ENROL TODAY

First up. Let's register

1   Visit My Family Lounge   **CLICK HERE**

2   Select Register

3   Type in your full name and email address. Select "Register"

4   Your account has now been created. An email will be sent to your inbox to complete the registration

5   Open email and click on "Complete Registration"

6   Create a new password and click "Complete Registration"

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Now it's time to enrol

1 Select "Sign in"

2 Sign in using the email address and password you just created

3 Next, enter your details. At this point you can add another carer or select "Save and Next"

4 Now it's time to add your child details. At this point you can also add another child or select "Save"

Once you have added these details you will be taken to your dashboard. Select "Start Enrolment:

Next, click "Start Enrolment".

5 At the very top on the form is a plus sign. Click on this and select the service you would like your child to attend

Complete the form ensuring you upload all mandatory documentation and complete all mandatory fields

Once complete, click "Submit"

Let us know the days you require

1   Select "New Request"

2   Enter your request and click "Save"

3   You will receive an email confirming the status of your booking request within 5 working days

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