

First up. Let's register



Visit My Family Lounge



Select Register

Type in your full name and email address. Select "Register"

Your account has now been created. An email will be sent to your inbox to complete the registration

Open email and click on "Complete Registration"

Create a new password and click "Complete Registration"



Now it's time to enrol



Select "Sign in"

Sign in using the email address and password you just created

Next, enter your details. At this point you can add another carer or select "Save and Next"

Now it's time to add your child details. At this point you can also add another child or select "Save"

Next, click "Start Enrolment".

At the very top on the form is a plus sign. Click on this and select the service you would like your child to attend

Once complete, click "Submit"

Comple	ete Regi	stration		_	
Your registration	has been complete	d.			
Sign In	g button to sign in.				
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Once you have added these details you will be taken to your dashboard. Select "Start Enrolment:

Complete the form ensuring you upload all mandatory documentati on and complete all mandatory fields

Let us know the days you require

Select "New Request"

Enter your request and click "Save"

You will receive an email confirming the status of your booking request within 5 working days

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For waitlist, a main r	myFAMILY oc	intact must be enter	red as the main point of o	ontact. Additional cor	stacts are optional.		Add	Contact
NAME	RELATION	CONTACT TYPE	ADDRESS	CONTACT NO.	EMAIL	USER I	NAME	EDIT
Luciana Panzarino	Mother	Primary Contact	28 GLANMIRE ROAD 28 GLANMIRE ROAD BAULKHAM HILLS NSW 2153	0413969636	lpanzarino@bigpond.co m	lpanzar m	ino@bigpond.co	Edit
CHILD No records found							Ac	ld Child
CASUAL BO	OKINGS nt booking is	S available for the er	rolled children. (The folio	wing table shows the	summary for the next 30 d	ays)	Add Casual I	Jooking
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ADD WAITLIST DET Select which child/children you	AILS are requesting days for	•					
Step 1. Please select the ser	vice type you require	•					
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Step 2. Please click the butto	on below to select the	services you	wish to sub	mit a b	ooking req	uest to: *	
SELECT SERVICE							
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Step 3. Please specify days f	for your child:						
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APPLICATION DATE 24-02	2-2022						SAVE CANCEL
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